



Sri Lanka Institute of Textile & Apparel

State Ministry of Batik, Handloom and Local Apparel Products



REGISTRATION OF SUPPLIERS, SERVICE PROVIDERS AND CONTRACTORS FOR THE YEAR 2022

SLITA is a government statutory institute providing training, testing, technical services and technical project & consultancy to textile and apparel industry. Applications are invited for the registration of suppliers, service providers and contractors for the supply of items and services listed below for the year 2022.

01. SUPPLIES

- 1.1 All kinds of office stationery
- 1.2 Books, reports, magazines and all kind of publications
- 1.3 Designing & art works (Advertisements, Leaflets, Banners, Logos, Letter Heads & etc.)
- 1.4 Textile Products (Office curtaining, Theme Staff Attires -Saree, T-Shirt, Ties, Sarong, Lunge, etc.)
- 1.5 Office furniture made of solid wood, steel & plastic (tables, chairs, computer tables/chairs, racks, cupboards etc.)
- 1.6 ICT equipments/accessories (computer hardware & software, duplicating machines, photocopiers, digital copiers, Fax machines, printers, etc.)
- 1.7 Electrical accessories and fittings, network installation
- 1.8 Textile related machines and equipments
- 1.9 Chemicals
- 1.10 Tyres & tubes
- 1.11 Vehicle spare parts, batteries and other accessories
- 1.12 Vehicle seats, seat covers, carpets and cushion works
- 1.13 Plastic ware, glass ware and all kind of glass items
- 1.14 Food & Beverages (Refreshments, Snacks, outdoor and indoor catering services, water bottles, water dispenses
- 1.15 Scale items (digital & electronic weigh scales)
- 1.16 Building materials & hardware items (all kind of hardware materials, bathroom fittings, and electrical fittings)
- 1.17 Hand sanitizers & other disinfection items, sanitary ware, healthcare items & cleaning items
- 1.18 Kitchen appliances
- 1.19 Gardening items

02. Services

- 2.1 Event management companies
- 2.2 Telecommunication providers
- 2.3 Interior decorators & designers

- 2.4 Repair and maintenance of air conditioners, refrigerators and other electrical items
- 2.5 Printing works, rubber and date stamps, name boards, and plaques
- 2.6 Repair and maintenance of office machineries (computers, photocopiers, fax machines, printers, etc.)
- 2.7 Repairs of wooden furniture & steel furniture
- 2.8 Tailoring – clothes, curtains for windows, doors & screens
- 2.9 Binding of books & magazines
- 2.10 Name & sign boards, digital stickers, plaques, and banners
- 2.11 Water dispensers maintenance & repair
- 2.12 Repairs and maintenance of vehicles and vehicle A/C
- 2.13 Painting & tinkering of motor vehicles
- 2.14 Hiring of vehicles/ goods and passenger transport services (lorry, van, cars, etc)
- 2.15 Tree cutting and gardening works
- 2.16 Janitorial services
- 2.17 Security services
- 2.18 Gully bowser services
- 2.19 Pest control services

03. Civil/Technical services

- 3.1 Repairs to electrical appliances, fans and generators
- 3.2 Constructions (Civil/Structural)
- 3.3 Building maintenance & renovations (Painting/roof repairing/masonry works)
- 3.4 Plumbing works
- 3.5 Electrical works
- 3.6 Welding works (Iron gates/windows, etc.)
- 3.7 Assembling, supplying and repairing of aluminium and glass partitions doors, windows, etc.
- 3.8 Landscaping
- 3.9 Consultancy services for constructions

Applications are invited from eligible and qualified suppliers/contractors under registered cover to reach the Director General **on or before 3 pm on 28.01.2022**. Applications should be sealed and marked on the top left-hand corner of the envelope **“Registration of Suppliers/ Service Providers/ Contractors – 2022”**. Further details could be obtained from Administration Division, SLITA.

Terms and Conditions

1. Application is available at Administration Division, SLITA, Ratmalana and website of SLITA (www.slita.lk)
2. The applicant should forward separate applications for each item for registration.
3. A payment of non-refundable fee of Rs.500/- should be deposited for each application,
 - i). To the bank A/C No. 9521019, Bank of Ceylon Ratmalana branch, Sri Lanka Institute of Textile & Apparel (Note: Fill the depositors details and purpose of deposit in the Bank cash deposit slip)
 - ii). To the SLITA Accounts Division (Note: money orders and cheques are not accepted)
4. Business registration and original payment receipt or deposit slip should be attached and applications will be rejected if the required documents are not attached.

5. Applicants must furnish all details requested in the given format.
6. The suppliers of goods and services will be paid by cheque after delivery of the goods and services.
7. All registrations will be cancelled without notice of those who do not adhere to the quality of the goods and services with the quoted price and standard.
8. The right to registration is reserved by Director General, whether to accept the application or not after scrutinizing all the applications and obtaining additional information, if necessary.
9. The registered suppliers have to enter into an agreement with Director General to supply the goods as and when same are required.
10. Chairman, Department Procurement reserves the right to call quotations for non registered suppliers or contractors when need arises.

Director General
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